



Making Way

For Ontarians with Disabilities

REGION OF PEEL

ACCESSIBILITY ADVISORY COMMITTEE

MINUTES

AAC - 2/2018

The Region of Peel Accessibility Advisory Committee met on April 19, 2018 at 1:30 p.m., in the Regional Council Chamber, 5th Floor, Regional Administrative Headquarters 10 Peel Centre Drive, Suite A, Brampton, Ontario.

Members Present: C. Belleth; R. Chopra; F. Dale; M. Daniel; D. Farrace; N. Husain; R. Khedr; M. Mahoney; M. Palleschi

Members Absent: A. Groves due to personal matters; L. Soulliere; T. Tamlin due to committee resignation

Also Present: L. Graham-Watson, Commissioner of Corporate Services; N. Polsinelli, Commissioner of Health Services; A. Macintyre, Acting Regional Clerk and Director of Clerk's; J. Jackson, Director of Culture and Inclusion; Dr. J. Hopkins, Medical Officer of Health; V. Montesdeoca, Accessibility Planning Specialist; K. Dubuque, Legislative Specialist; J. Jones, Committee Clerk; D. Obaseki, Legislative Assistant

Chaired by Dely Farrace.

1. CALL TO ORDER

Dely Farrace, Committee Chair of the Region of Peel Accessibility Advisory Committee (AAC) called the meeting to order at 1:34 p.m.

*See text for arrivals

◆See text for departures

2. DECLARATIONS OF CONFLICTS OF INTEREST - Nil

3. APPROVAL OF AGENDA

Moved by R. Chopra;

RECOMMENDATION AAC-2-2018:

That the agenda for the April 19, 2018, Region of Peel Accessibility Advisory Committee meeting be approved.

4. PREVIOUS MEETING MINUTES

- 4.1. Minutes of the Region of Peel Accessibility Advisory Committee (AAC-1/2018) meeting held on February 15, 2018

Received

5. DELEGATIONS - Nil

6. REPORTS

6.1. Workspace Design Standards

Presentation by Jane Rowbotham, Manager, Workplace Planning & Asset Management and Heather Montgomery, Supervisor, Occupant Services

Received

Jane Rowbotham, Manager, Workplace Planning & Asset Management, provided an overview of the Region's updated workspace design standards, noting that the reasons for the refresh are the changing nature of work, availability of new technologies, evolving workstyle preferences and the need to accommodate growth in a cost effective manner. She provided examples of how the proposed workspace design standards will support accessibility within the organization for staff and residents.

Committee members requested that consideration be given to ensure that equipment purchased for kitchens and kitchenettes are accessible to people of differing disabilities and take into consideration height, vision, and mobility. For example, microwaves and kettles could have tactile and/or raised buttons and should be placed at varying levels for improved access.

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In response to a question from Naz Husain with regard to future plans for the use of descriptive voice on information monitors, Jane Rowbotham noted that conversations related to digital signage are underway and staff will convey the committee's remarks.

6.2. Food Handler Certification Training – Addressing the Accessibility Needs of Clients

Received

Moved by M. Palleschi;

RECOMMENDATION AAC-3-2018:

That staff report back to a future meeting of the Accessibility Advisory Committee with an update on the Food Handler Certification Training Program.

In response to a request from Raj Chopra that staff prepare a presentation on the Food Handler Certification Training Program (the "Program") for a future meeting, Dr. Jessica Hopkins, Medical Officer of Health, stated that the Program is mandatory under the Ontario Public Health Standards and that the purpose is to train people who work in the food service industry on the safe handling of food to decrease the risk of having food borne illnesses in the community. The required training information is provided by the Province however, Regional staff have provided participant accommodations to ensure that the training program is accessible to everyone. Staff plan to further evaluate the participant accommodation needs and will report back to the committee with a more in depth presentation after a full evaluation has been completed.

6.3. Annual Accessibility Status Report 2017

Received

In response to a question from Raj Chopra with regard to the Region's accessibility training, Veronica Montesdeoca, Accessibility Planning Specialist noted that accessibility training for staff and volunteers is a mandatory requirement under the *Accessibility for Ontarians with Disabilities Act* and includes both the Integrated Accessibility Standards Regulation and the Ontario Human Rights Code.

6.4. Accessibility Planning Program Update - April 19, 2018

Received

Veronica Montesdeoca, Accessibility Planning Specialist, provided an update on the review of the design of public spaces standard. She noted that meetings have been held with legal staff to obtain a better understanding of legislative requirements. Meetings have also been held with construction staff and an extensive checklist has been completed. She noted that the Site Plan and Construction Advisory Working Group will meet on April 25, 2018 to review select projects.

Veronica Montesdeoca stated that the Accessibility Advisory Committee Terms of Reference will be updated to address administrative revisions such as references to the recently revised Council Procedure By-law.

In response to a question from Dely Farrace with regard to the Council Procedure By-law, Lorraine Graham-Watson, Commissioner Corporate Services, noted that the By-law covers all operations and proceedings of Council.

In response to a question from Naz Husain with regard to the ability to include electronic meeting attendance for members of the Accessibility Advisory Committee, Lorraine Graham-Watson noted that currently there is no provision in the Council Procedure By-law for electronic meeting participation. Technology upgrades may be required to allow electronic meetings however it may be a consideration for the future.

7. COMMUNICATIONS

- 7.1. **Accessibility Directorate of Ontario**, Email dated March 20, 2018, Regarding Employment Standards Review: Public Feedback Wanted

Received

- 7.2. **Coalition for Persons With Disabilities**, Flyer received April 4, 2018, Regarding Connections 2018 Resource Fair and Career Corner for Persons with Disabilities

Received

- 7.3. **Town of Caledon**, Flyer received April 10, 2018, Regarding Seniors Day

Received

In response to a question from Naz Husain with regard to the Region's participation at the Caledon Senior's Day event, Dr. Jessica Hopkins, Medical Officer of Health noted that Public Health was invited to provide the keynote speaker on the topic of healthy eating. She will request that the Food Handler Certification Program be highlighted in the address.

8. OTHER BUSINESS

- 8.1. **Tarryl Tamlin, Region of Peel Accessibility Advisory Committee Member**, Email dated March 7, 2018, Advising of His Resignation from the Region of Peel Accessibility Advisory Committee

Moved Rabia Khedr;

RECOMMENDATION AAC-4-2018:

That the resignation of Tarryl Tamlin from the Region of Peel Accessibility Advisory Committee (AAC), be received.

Recruitment for the committee for the next Term of Council will begin in the fall of 2018.

9. NEXT MEETING

The next meeting of the Region of Peel Accessibility Advisory Committee is scheduled for Thursday, June 21, 2018 at 1:30 p.m., Regional Administrative Headquarters, Council Chamber, 5th floor, 10 Peel Centre Drive, Suite A, Brampton, ON.

Please forward regrets to Harjit Gill, Committee Clerk, (905) 791-7800, extension 4854 or at harjit.gill@peelregion.ca.

10. ADJOURNMENT

The meeting adjourned at 2:20 p.m.