

October 6, 2023

RE: Before and After School Program (BASP) Pilot for the 2023/24 School Year

Dear Service Provider,

We are pleased to share information about the Region of Peel’s BASP Pilot for the 2023/24 school year for licensed home child care agencies. The pilot supports children ages 6-12 by providing eligible child care providers in Peel with funding to:

- improve affordability for families; and
- support the cost of administering the pilot.

Please review this memo and the guideline carefully as it contains important information about how to implement the BASP pilot.

BASP Affordability Pilot

From September 4, 2023 to June 28, 2024, you must use your funding (issued under the *child care fees* budget category in GovGrants) to:

1. Issue a refund/reduce your market fees by 50% for families who pay full fees. You must apply the \$6/day FROG fee reduction before the BASP pilot fee reduction.
2. Issue a refund/reduce the parent contribution by 50% for families in receipt of subsidy. Children in receipt of full fee subsidy are not eligible and will continue to be supported through the Fee Subsidy Program.

Key Dates

Date	Description
October 12, 2023	<ul style="list-style-type: none"> • GovGrant Announcement Released • Information Session for Child Care Centre-base Providers
October 17, 2023	Deadline for you to sign your BASP Pilot Agreement via GovGrants
November 1, 2023	Monthly payments begin for providers who have signed their BASP Funding Agreement.
By November 30, 2023	Deadline for you to share the parent communication and your updated fee schedule with families. Refer to <i>Appendix 1</i> of the Guideline for a Sample Parent Communication template your agency may use.
June 28, 2024	Deadline to use your BASP Pilot Funding. The pilot program ends.
July 30, 2024	Deadline to submit your BASP Pilot Reporting Reconciliation Template via GovGrants

BASP Pilot Information Session

We will host a teleconference to answer any questions you may have. Please refer to your email for teleconference details on how to participate via Microsoft Teams.

If you would like support with calculating your reduced fees or have questions about the pilot, email us at: EarlyYearsSystemDivision@peelregion.ca.

**Human
Services**

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Thank you for your continued collaboration.

Sincerely,
Early Years and Child Care Services
Region of Peel

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